

## DAFTAR ISI

<b>KATA PENGANTAR.....</b>	<b>ii</b>
<b>DAFTAR ISI .....</b>	<b>iii</b>
<b>BAGIAN 1 INTRODUCING SELF .....</b>	<b>1</b>
A.    DEFINISI INTRODUCING SELF .....	1
B.    PRINSIP DALAM INTRODUCING SELF .....	1
C.    VOCABULARY FOCUS AND USEFUL EXPRESSIONS .....	4
D.    INTONATION .....	7
E.    CULTURE NOTES .....	9
<b>BAGIAN 2 GREETINGS .....</b>	<b>12</b>
A.    KONTEKS BUDAYA.....	12
B.    KONTEKS KEFORMALAN .....	13
C.    KONTEKS WAKTU .....	16
D.    KONTEKS NON-VERBAL.....	17
E.    MALL TALK .....	19
<b>BAGIAN 3 LEAVE – TAKING .....</b>	<b>22</b>
A.    PENGERTIAN LEAVE – TAKING .....	22
B.    ORMAL LEAVE –TAKING DAN INFORMAL LEAVE – TAKING .....	23
C.    CONTOH DIALOG LEAVE-TAKING DALAM PERCAKAPAN BAHASA INGGRIS SEHARI-HARI .....	27
<b>BAGIAN 4 PENGERTIAN TIME, DAY, DATE, MONTH, YEAR .....</b>	<b>30</b>
A.    TIME .....	30
B.    DAY.....	32
C.    DATE.....	33
D.    MONTH .....	35
E.    YEAR.....	36

<b>BAGIAN 5 MY DAILY ACTIVITIES .....</b>	<b>38</b>
A. SIMPLE PRESENT TENSE.....	39
B. VERBAL SENTENCE .....	41
C. VERB OR VOCABULARY THAT OFTEN USED IN DAILY ACTIVITIES.....	44
D. ADVERB OF FREQUENCY .....	46
E. ADVERB OF TIME .....	46
F. EXAMPLE DAILY ROUTINES .....	47
G. EXERCISE OF DAILY ACTIVITIES.....	48
<b>BAGIAN 6 REQUESTING SOMETHING.....</b>	<b>52</b>
A. CARA REQUESTING SOMETHING DAN CONTOH.....	52
B. PENERAPAN PRAKTIK DALAM PERCAKAPAN .....	57
<b>BAGIAN 7 ASKING QUESTIONS .....</b>	<b>63</b>
A. DEFINISI ASKING QUESTIONS.....	63
B. SUSUNAN KATA PADA POLA <i>ASKING QUESTIONS</i> .....	63
C. BENTUK UMUM ASKING QUESTIONS .....	65
D. BENTUK KHUSUS ASKING QUESTIONS.....	67
E. PENGGUNAAN AUXILIARY VERBS PADA ASKING QUESTIONS .....	68
F. PENGGUNAAN TENSES PADA ASKING QUESTIONS.....	69
G. PENGGUNAAN DIRECT-INDIRECT QUESTIONS.....	71
<b>BAGIAN 8 OFFERING SOMETHING .....</b>	<b>74</b>
A. STEPS IN MAKING OFFERING EXPRESSIONS.....	74
B. OFFERING SOMETHING TO SOMEONE EXPRESSION.....	74
C. EXPRESSION OF OFFERING AND RESPONDS .....	77
<b>BAGIAN 9 EXPRESSING SYMPATHY.....</b>	<b>80</b>
<b>BAGIAN 10 CONVEYING LIKE AND DISLIKE .....</b>	<b>88</b>
A. CONVEYING LIKE .....	88

B.	CONVEYING DISLIKE.....	89
C.	EXAMPLES IN A CONVERSATION.....	90
D.	PRACTICE READ AND PRACTICE CONVERSATION B. CAN YOU SPOT LIKE AND DISLIKE EXPRESSIONS IN THE CONVERSATION? WHAT ARE THEY? .....	93
<b>BAGIAN 11 APOLOGY .....</b>		<b>94</b>
A.	PENGERTIAN APOLOGY.....	94
B.	STRUCTURE KALIMAT APOLOGY .....	95
C.	UNGKAPAN APOLOGIZE.....	96
D.	BAGAIMANA MERESPON APOLOGY .....	98
E.	SOAL DAN LATIHAN .....	99
<b>BAGIAN 12 PENGANTAR INVITATION .....</b>		<b>101</b>
A.	PENGERTIAN INVITATION .....	101
<b>BAGIAN 13 HOBBY.....</b>		<b>110</b>
A.	HOBBY & ITS BENEFIT .....	110
B.	VOCABULARIES RELATED TO HOBBY .....	110
C.	EXPRESSIONS OF ASKING SOMEONE’S HOBBY .....	113
D.	HOW TO TELL YOUR HOBBY.....	116
E.	DIALOGUE .....	117
F.	WORKSHEET.....	118
<b>BAGIAN 14 ASKING FOR AND GIVING SUGGESTION AND RECOMMENDATION .....</b>		<b>120</b>
A.	DEFINITION OF ASKING FOR AND GIVING SUGGESTION AND RECOMENDATION.....	120
B.	THE PURPOSE OF ASKING FOR AND GIVING SUGGESTION .....	120
C.	ASKING FOR SUGGESTION AND RECOMENDATION.....	121
D.	GIVING SUGGESTION AND RECOMENDATION.....	123

E.	RESPONDING TO ASKING AND GIVING SUGGESTION AND RECOMENDATION.....	125
F.	DIALOGUE PRACTICE.....	128
G.	EXERCISE .....	131
<b>BAGIAN 15 ASKING AND GIVING OPINION.....</b>		<b>135</b>
A.	DEFINITION OF ASKING AND GIVING OPINION.....	136
B.	EXPRESSIONS OF ASKING AND GIVING OPINION.....	137
C.	THE CONVERSATION OF ASKING AND GIVING OPINION .....	141
<b>DAFTAR PUSTAKA .....</b>		<b>148</b>
<b>TENTANG PENULIS.....</b>		<b>153</b>

